

IMPORTANT NOTICE TO GUARDIANS: COMMENCEMENT OF PHASED REFUND DISBURSEMENT

To,
The Parents / Guardians of Students
(Adhyayan Branch, Durgapur)
A3- Nandalal Bithi, City Centre
Durgapur, Dist.- Paschim Bardhaman.

Subject: Notification of phased refund payments and request to hold cheques.

Dear Parents/Guardians,

In continuation of our previous notice regarding the cessation of academic operations at the City Centre, Durgapur branch, we are pleased to inform you that the financial consolidation period is nearing completion. The management of EICS Tutorial LLP. is now ready to begin the next phase of our structured fulfilment strategy.

Please take careful note of the following critical updates regarding the settlement of your dues:

1. Phased Disbursements to Begin on and from 19th day of June, 2026:

In alignment with our corporate policy to ensure an orderly and seamless process, we are informing you that the management will officially begin disbursing 10% of the due amount on a partial/phased basis on and from the 19th day of June, 2026. These partial payments are being calculated and processed directly in accordance with the formal refund applications and mandatory documentation previously submitted by the guardians.

2. Urgent Request: Do Not Deposit or Present Cheques :-

As we have actively initiated this electronic, phased disbursement process based on your individual applications, all guardians are strictly requested and advised **NOT to deposit, present, or negotiate any cheques (including post-dated cheques) at the bank.** Depositing instruments independently at this stage will disrupt the internal verification unit's systematic banking process and cause administrative delays. All outstanding financial clearances are being handled systematically via direct electronic transfer to your verified bank accounts.

3. Verification & Processing Reminder:-

As a reminder, all successful disbursements are subject to the validation of your submitted bank account details, IFSC code, and physical cancelled cheque. The finalized amounts will be securely deposited into the designated accounts, accounting for the standard structural realignments previously outlined (i.e. the deduction of the two months of active academic classes and study material costs).

4. Official Communication Channels: -

To maintain absolute transparency and prevent misinformation, please rely exclusively on our official corporate channels for status updates:

- Official Website: www.adhyayanedu.in
- Designated Email: adhyayan.durgapur@gmail.com

We deeply appreciate your continued patience, professional cooperation, and mutual understanding as we execute this amicable winding-up settlement.

By Order of the Management, EICS Tutorial LLP



Authorized Signatory



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**RIINA'S Apartment, Sector 2b, Near DDA Market,
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